



PURCHASE ORDER CITY GOVERNMENT OF PASIG

Agency Name

Supplier : **PHILCOPY CORPORATION**
Address : U-2406 24/F, Medical Plaza Ortigas Bldg. San Miguel Ave., San Antonio, Pasig City

P.O. No. : **23-12-0878**
Date : **12/04/2023**
Mode of Procurement: **DIRECT CONTRACTING**

Gentlemen:
Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery : Central Supply Office Delivery Term : 30 CD upon Notice to Proceed but not to exceed 31 Dec
Date of Delivery : _____ Payment Term : within 45 days upon completion of delivery

ITEM NO.	UNIT	QTY	DESCRIPTION	UNIT COST	AMOUNT
1	CART	4	Toner, KYOCERA TONER TK-5234C Unit: M5521cdw Color: Cyan Page Yield: Approx. 2,200 pages	6,130.00	24,520.00
2	CART	4	Toner, KYOCERA TONER TK-5234M Unit: M5521cdw Color: Magenta Page Yield: Approx. 2,200 pages	6,130.00	24,520.00
3	CART	4	Toner, KYOCERA TONER TK-5234Y Unit: M5521cdw Color: Yellow Page Yield: Approx. 2,200 pages	6,130.00	24,520.00
4	CART	10	Toner, KYOCERA TONER TK-5234K Unit: M5521cdw Color: Black Page Yield: Approx. 2,200 pages	4,585.00	45,850.00
*Purchase Order shall cover all the items found in the Request for Quotation, Terms of Reference/ Technical Specifications and Bid Bulletin/s if any.					
***** Nothing Follows *****					
For the use of YDC Admin Office for the use of Youth Development Center					

Control No. **5175** GRAND TOTAL : **Php 119,410.00**

Total Amount in Words One Hundred Nineteen Thousand Four Hundred Ten Pesos Only.

In case of the failure to make the full delivery within the time specified above, a penalty of one tenth (1/10) of one (1) percent for every day of delay shall be imposed as provided for by the, 2016 IRR of RA 9184.

Conforme:
RUBY JEAN PASTOR
(Signature over printed name of Supplier)
12/27/23
Date

Very truly yours,
VICTOR MA REGIS N. SOTTO
(Authorized Official)
City Mayor

Requisitioning Office/Dept. : _____

ISABELITA B. DE LEON
(Authorized Official)

Funds Available:
JUVY A. QUENCO
Chief Accountant

Amount : ₱ 119,410.00
OBR No. : 100-2023-09
0017-3391